SPACE BOOKING FORM

RAIGAD BUSINESS EXPO 2026

27-28-29 Nov. 2026

Venue : ND Studio
Chowk Phata, Karjat Road, Khalapur,
Dist. Raigad, 410206, Maharashtra, India

EXHIBITOR DETAILS:

- Company / Organization Name: _____
- Contact Person Name: _____
- Designation: _____
- Email ID: _____
- Phone Number: _____
- Business Address: _____
- Type of Business / Industry: _____
- GST Number : _____

STALL REQUIREMENTS:

- Number of Stalls Required: _____ Stall No. _____
- Standard Stall Size: ☐ 3m x 3m ☐ 5m x 5m
- Other Requirements: _____

☐ **SHELL SPACE (Standard Stall)**



Standard Stall (3m x 3m)

☐ **BARE SPACE (Open Stall)**



Bare (Open) Stall (5m x 5m)

PROMOTIONAL BENEFITS (IF APPLICABLE):

- Event branding
- Social media promotion
- Mention in event brochure
- Stage announcement

PAYMENT DETAILS:

- Stall Cost (per unit): _____
- Total Amount Payable: _____
- GST (if applicable): _____
- Total Payable (Including GST): _____

Payment Mode: ☐ UPI / Bank Transfer ☐ Cheque ☐ Cash

- Transaction ID / Cheque No.: _____
- Payment Date: _____

IMPORTANT TERMS & CONDITIONS:

- 75% advance payment is mandatory to confirm stall booking.
- Remaining 25% must be paid before event commencement.
- Stall allocation will be done on a first-come, first-served basis.
- Subletting or sharing of stall is not allowed without prior permission.
- Exhibitors must comply with safety and exhibition guidelines.
- Organizer reserves the right to change stall layout if required.

DECLARATION:

I/We confirm that the above details are true and agree to abide by all the rules and regulations of Raigad Business Expo 2025.

- Authorized Signatory Name: _____
- Designation: _____
- Date: _____
- Signature & Company Stamp: _____

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TERMS & CONDITIONS

1. General
All companies must complete and submit the official Stall Booking Form.
Booking will be confirmed only upon receipt of full payment.
Stalls will be allotted on a first-come, first-served basis.
The organizers reserve the right to reject any application without assigning reasons.
The event is open to businesses from all sectors unless explicitly excluded.
Only products and services listed in the application may be displayed.
Subletting, reselling, or sharing of stalls is strictly prohibited.
Organizers reserve the right to change stall layout or location due to unforeseen circumstances.
Exhibitors must provide valid business documents (GST, PAN, registration proof) if required.
Any false or misleading information may lead to cancellation without refund.

2. Payment & Cancellation
100% advance payment is mandatory to confirm stall booking.
Payment must be made via bank transfer, cheque, or UPI as per organizer details.
After initial booking and partial payment, the stall will be placed in queue. Final confirmation (stall number & setup) will be issued only upon full payment.
Only 20% of the amount will be refunded for cancellations before 20th September 2025; no refunds thereafter.
Any delay in payment may lead to cancellation without refund.

3. Exhibitor Conduct
All participants must maintain professional behavior at the venue.
Activities causing nuisance, noise pollution, or disturbance will be penalized.
Promotional activities outside the allotted stall area are prohibited.
No use of loudspeakers, unauthorized miking, or disruptive demonstrations allowed.
Exhibitors must respect other participants and maintain decorum at all times.

4. Stall Setup & Display
Stall setup must be completed 24 hours prior to the event.
All exhibits and branding materials must remain within stall boundaries.
Stalls must not exceed height limits defined by organizers.
Decorative items must be fire-safe and approved.
Exhibitors must arrange manpower and furniture unless pre-booked.
No damage to stall structure or venue is allowed.

5. Safety & Security
Exhibitors are responsible for the safety of their stall and belongings.
Organizers provide general security but are not liable for theft or loss.
No hazardous, inflammable, or restricted materials are allowed.
Emergency exits must remain clear at all times.
Organizers may inspect stalls for safety compliance.

6. Electricity & Utilities
Standard electricity will be provided as per booking.
Overloading or unauthorized connections are strictly prohibited.
Additional power must be requested in advance.

7. Green & Ethical Commitment
Use of eco-friendly materials is encouraged.
Waste must be disposed of in designated bins only.
Exhibitors should promote sustainable practices.

8. Women Entrepreneurs Pavilion
Reserved for women-led or women-focused businesses.
Eligibility will be verified by organizers.
Special awards and mentoring may be provided under separate terms.

9. Promotion & Branding
Expo logo cannot be used without permission.
Only approved sponsors will be featured in central branding.
No pasting or damage to venue property is allowed.
Organizers may use exhibitor names, logos, photos, and videos for promotions.
Event photography/videography will be conducted for marketing use.

10. Visitor Interaction & Sales
Exhibitors are solely responsible for all customer interactions and transactions.
Organizers are not responsible for disputes between exhibitors and visitors.
Pricing, billing, and services are the exhibitor's responsibility.

11. Food & Beverage Policy
Food sales require prior approval from organizers.
Food exhibitors must follow hygiene and safety standards.
Unauthorized food distribution is prohibited.

12. Digital & Data Compliance
Exhibitors must handle customer data responsibly.
Misuse or unauthorized data collection is prohibited.
Spam or unethical marketing practices are not allowed.

13. Staffing & Entry Policy
Stall staff must wear exhibitor badges at all times.
Entry passes are limited; extra passes may be chargeable.
Unauthorized entry is strictly prohibited.

14. Parking & Logistics
Parking is subject to availability.
Organizers are not responsible for vehicle safety.
Loading/unloading must follow designated schedules.

15. Noise & Activity Restrictions
Sound systems or live demos require approval.
Noise levels must be controlled.
Disturbing activities will be restricted.

16. Insurance & Liability
Exhibitors must insure their goods and staff.
Organizers are not liable for loss due to theft, fire, or natural events.
In case of force majeure, event rescheduling/refund will follow policy.

17. Emergency & Medical
Basic first aid will be available.
Emergencies must be reported immediately.
Organizers are not liable for personal injuries unless proven negligence.

18. Compliance with Authorities
All local laws and safety regulations must be followed.
Violations may lead to removal without refund.

19. Exit & Dismantling
No early dismantling before event closing.
All materials must be removed within 12 hours after the event.
Any damages will be charged to the exhibitor.

20. Code of Ethics
No counterfeit or illegal products allowed.
GST and legal compliance is mandatory.
Respectful conduct must be maintained.
Disputes fall under Raigad district jurisdiction.
Violations may lead to eviction without refund.

BANK ACCOUNT NAME : Raigad Business Initiatives
BANK NAME : HDFC, BRANCH : Khopoli
A/C NO : 50200105080052
IFSC CODE : HDFC0000827
GST: 27DAJPJ2365H1ZK
GSTIN : 18% applicable

Contact

Raigad Business Expo 2026
A project by Raigad Business Initiatives
(AN ISO 9001-2015 COMPANY)

Organiser :
Sagariika Yogita Shekhar Jambhale
CEO & Founder:
Chairman : Raigad Business Expo 2026

Head Office : Sahyadri Bunglow, Laxmi Nagar, Khopoli 410203,
Taluka : Khalapur, District : Raigad (Maharashtra) India
Corporate Office : Niharika Mirage – Juhi Habitat,
Office No. 804, Sector 10, Kharghar-410210, Dist. Raigad.
Phones: +91 73871 80367, 72768 98837, 82080 97769
Email: raigadbusinessexpo@gmail.com
Web: www.raigadbusinessexpo.com

Authorized Signatory & Stamp

Raigad BUSINESS EXPO 2026

EXHIBITOR STALL DELIVERABLE

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The following facilities will be provided by the Organisers as per the Stall Category booked.

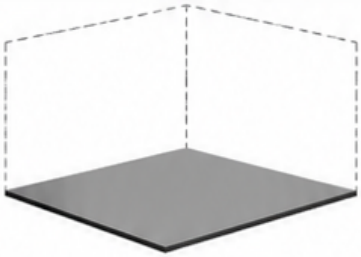
1 SHELL SCHEME STALL
(Standard Stall 3m x 3m)



A ready to use stall with basic furniture and lighting.

Octanorm Shell Scheme Structure (Back & Side Panels)	1
Fascia Board with Company Name	1
Reception Counter / Table	1
Round Table	1
Visitor Chairs	3
Dustbin	1
LED Arm Lights	4
5 Amp Power Socket	1
1 kW Power Supply	1 Connection
Carpet Flooring	Included

2 BARE SPACE STALL
(Open Stall)



An open space for you to design and build your own stall.

5 Amp Power Socket	1
1 kW Power Supply	1 Connection

NOT INCLUDED

- Shell Scheme Structure
- Fascia Board
- Furniture (Table/Chairs)
- Reception Counter
- Lighting
- Carpet
- Decoration
- Dustbin

ADDITIONAL SERVICES (CHARGEABLE)

- Additional Power Load
- Additional Power Socket
- Additional Furniture
- Reception Counter
- LCD / LED TV
- Stall Fabrication / Custom Design
- Carpet
- Housekeeping
- Internet / Wi-Fi

IMPORTANT NOTES

- Extra power and additional requirements must be booked in advance.
- All additional services are chargeable and subject to availability.
- Bare Space Exhibitors must arrange all infrastructure, furniture and fabrication on their own.
- All fabrication work must follow the Organiser's guidelines.
- The Organiser reserves the right to make changes in the layout or services if required.

EXHIBITOR RESPONSIBILITIES

- Exhibitors are responsible for the safety of their materials and displays.
- The Organiser will not be responsible for any loss, damage or theft.
- Electrical appliances must be used safely.
- Keep the stall area clean and maintain good conduct.
- All rules & regulations of the Expo must be followed.

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